

PCARSS Working Group West Meeting Minutes for Meeting on 9/2/99

HEADER NOTES:

Next Meeting is 10-14-99 at 10:00 am PDT

Attendance is either on-site or via conference call

Please Reserve in Advance with Margie Steven,

mjsteven@west.raytheon.com, 310-647-4905

Indicate whether you will be on-site or calling in

Attendees:

On-Site

Karen Anderson
Veronica Thomas
Elaine O'Donnell
Linda Maxted
James B. Harris
Carol H. Reed
Juanita Munoz Combs
Shardell Wilkman
Steve Vierra
Yvonne Brown

Remote

Elizabeth Bliss
Dotty Chapman
Stephen Baranowski
Jerry Hall
Rich Terrace
Loretta Skrzypek
Rich Culbertson
John Cronin
Dan Rumore
Bill Reilly
Bob Anderson
Barb Zwieg
Melody Berge
Lavada Galyen
Dennis Elmore
Debbie Makar
Helen Daniel
Charito Villeneuve
Pete Stark
Erin Day- Vanderwerker

Action Items –

NSN Lookup – Meeting in Columbus on Aug 31 to discuss lookup process. Decided to change the entire lookup process rather than just fix the existing lookup. Changes are as follows.

WWW application –When an NSN is entered and the user tabs off the NSN field, the system will search for the demil, haz and precious metal codes. If matching codes are found, system will fill in those fields and user will continue to enter their line item

information. If there is no NSN entered but the user enters a part number in the part number field, the system will look for a matching NSN when the user tabs off the part number field. If no match is found, user will continue to enter line item data, if a one for one match is found, system will update NSN, demil, haz and precious metal codes and user can continue to enter line item data. If multiple NSNs are found for the part number entered, a separate screen will pop up listing all the matching NSNs with their Noun and Manufacturer Name. User will be able to select the appropriate NSN by highlighting and clicking save or not make a selection and end the lookup for that item. If users don't tab off the fields, the NSN lookup will be kicked off when the line item is saved.

FFT – When file is send FTP to PCARSS, the NSN lookup will take place. If there is no match, fields will remain blank. If there is a one for one match, data will be filled in and user will be able to view on the schedule on the WWW application. If there are multiple NSNs, user will get a notice when they attempt to submit the schedule and they will be taken to a screen that lists all items that have multiple NSNs and will be required to select the appropriate one or cancel the lookup for the item.

There will also be two fields added to the line item detail screen, FSC (already on PLCO screen), CIIC (Controlled Item Identification Code). The FSC field will also be added to the FFT format.

DLA has a moratorium on all new releases for computer applications from Sep 1 to Mar 31 due to Y2K. As a result, our NSN lookup changes will probably not be available to users until after Mar 31. HQ is checking to see if we can get a waiver.

No other open action items at this time.

Phase II Requirements –

Current listing of Phase II requirements is not out on the PCARSS User Group website yet. The Phase II requirements will be emailed to User Group members.

Requested suggestions for Phase II requirements from meeting participants. The following suggestions were received.

1. Better reporting capabilities, include all information from the schedules.
2. When changes are made to a schedule, update the transaction date.
3. Contractor's need the date the plant clearance case was assigned.
4. Keep the date schedule submitted and add a field for date schedule last updated (relates to #2).
5. Add cage field for 2nd tied subcontractors (location of property) so that all three contractors will be able to see schedules.

6. Add visibility of date disposition instructions relayed to contractor to begin the clock.
7. Remarks field should be added to schedules and disposition screens.
8. Print capability – shorten inventory schedules but keep all data
9. Allow repetitive data to be added without being input on each item.
10. Renumber line items on In Process schedules when an item(s) is deleted.
11. Allow global update of sale and requisition line items.

If you have any additional ideas for requirements prior to Sep 10, email them to Marge Cunningham at mecunningham@dcmdw.dla.mil.

New Business –

Several locations experiencing slow response times on web application. Email information to Marge Cunningham to forward to HQ for investigation of the cause(s).

Request for user manuals to be kept current. Intent is to have user manuals revised as changes are made to the system. First changes are scheduled to be made after NSN lookup process is changed. Desk instructions posted on the User Group website will also be revised.

Set up FFT training at DCMDW in October. Marge will check availability of our computer training room and schedule several training dates. **Need a volunteer to conduct the training.**

Information -

The address for the PCARSS User Group website is –

http://www.dcmc.hq.dla.mil/ref_info/pcarss/pcar.htm

The website will include all of the minutes from the East and West Working Group meetings, dates and times of the next meetings, a spreadsheet of working group members with phone numbers and email addresses, desk instructions for all of the PCARSS applications, PCARSS validation tables, lessons learned and phase II requirements.

We can put just about any PCARSS related information on the website.

Please review the spreadsheet of working group members and make sure that your information is correct. If you need to be added to the spreadsheet or your information

needs to be changed, please contact Rich Culbertson at email address
richard.culbertson@lmco.com

Add Bill Reilly and Chuck Koneski to list of individuals available to help with FFT problems. If you experience problems with FFT, Erin Day- Vanderwerker, Veronica Thomas, Bill Reilly and Chuck Koneski are available to help you.

The next meeting is scheduled for Oct 14, this will also be a joint meeting. An update will be provided of the outcome of the requirements meeting in Columbus (Sep 15-17).